



Europass Curriculum Vitae

Personal information

First name(s) / Surname(s) **Sebastian Schweitzer**
Address(es) Prenzlauer Allee 176, 10409 Berlin, Germany
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E-mail sebas.schweitzer@gmail.com
Nationality German
Date of birth 31.01.1980
Gender Male

Current Position **Project Manager and Trainer**

Work experience

Dates	September 2009 onwards
Occupation or position held	Project Manager
Main activities and responsibilities	Project management, fundraising, trainer
Name and address of employer	European Intercultural Forum e.V. , Prenzlauer Allee 176, 10409 Berlin, Germany
Type of business or sector	Non-governmental organisation
Dates	April 2006 onwards
Occupation or position held	International Project Manager
Main activities and responsibilities	Project management, fundraising, trainer <ul style="list-style-type: none">- Managing a multilateral European voluntary project (Youth Programme, EVS) in Azerbaijan and Georgia, 2006-07- Implementation of several Youth/ Youth in Action Programme projects such as training courses, youth exchanges, seminars in Europe
Name and address of employer	Academy for Peace and Development , 76b, Vaja-Pshavela Ave., 0168 Tbilisi
Type of business or sector	Non-governmental organisation
Dates	January 2007 – March 2009
Occupation or position held	Project Manager
Main activities and responsibilities	Project coordination and development, fundraising <ul style="list-style-type: none">- Managing the large scale multilateral project "For a Future to Come – International Youth Work on Conflict Management", Youth Programme, 2007-2009- Idea development and fundraising for the multilateral civic education project "Through Active participation build European Citizenship", Europe for Citizens Programme, 2008
Name and address of employer	Minorities of Europe , Legacy House, 29, Walsgrave Road, CV2 4HE Coventry
Type of business or sector	Non-governmental organisation
Dates	February 2003 – March 2006
Occupation or position held	Project Assistant

Main activities and responsibilities | Project development and implementation, office support & communication
 - Assisting the implementation of the international conference “Working, Learning, Living. Free Movement of Persons in the EU-25”, Phare Small Projects Programme, 2005
 - Assisting the implementation of the multilateral non-formal educational project “Glossomuseum”, Lingua-Programme/ Sokrates, 2003-05

Name and address of employer | **Mostar Friedensprojekt e.V.**, Schloßstr. 1, 14467 Potsdam
 Type of business or sector | Non-governmental organisation

Education and training

Dates | 1999-2006
 Title of qualification awarded | Diplom Politikwissenschaftler (Master in Political Science)
 Principal subjects/occupational skills covered | Thesis Title: State and Public - Political and social transformation problems in post-sovjet area on the examples of Russia and Ukraine examined with the democracy theorie of John Dewey
 Name and type of organisation providing education and training | University of Potsdam, Germany

Personal skills and competences

Mother tongue(s) | **German**

Other language(s)

Self-assessment
 European level (*)

English
Russian
Georgian

Understanding				Speaking				Writing	
Listening		Reading		Spoken interaction		Spoken production			
C1	Proficient user	C2	Proficient user	C1	Proficient use	C1	Proficient use	C1	Proficient use
B1	Independent user	B1	Independent user	B1	Independent use	A2	Basic user	A2	Basic user
A1	Basic user	A1	Basic user	A1	Basic user	A1	Basic user	A1	Basic user

(*) Common European Framework of Reference for Languages

Social skills and competences | Working in international team: I have worked in various international teams for organising different type of projects on local, regional and international levels.
 Intercultural skills: I lived for 3 years in Georgia and supported international volunteers with their adaptation to local reality and have worked in several intercultural teams.
 Communication: I am used to communicate with people from different educational and cultural backgrounds due to my diverse work experiences in Europe.

Organisational skills and competences | Decision making: I have lead several educational projects during which I had to take decisions for the team in order to implement the projects successfully.
 Leadership: I am used to lead small teams as a project manager of short and long-term projects.

Computer skills and competences | Good command of Microsoft Office tools (Excel, Word, Power Point)

Other skills and competences | Trainer in non-formal education: I attended training courses on topics such as conflict management, training skills, Human Rights Education, racial discrimination, and Forum Theater and improved my educational skills by providing various training courses for youth workers and young leaders.

Driving licence | Category B

Additional information

Training manual “Manual on Conflict Management - International Youth Work on Conflict Management”, funded by EU Commission Youth Programme, Editor, 2007
 Handbook “Volunteering in Georgia – A handbook”, funded by SALTO EECA Multipliers in Georgia und Academy for Peace and Development, Co-author, 2008
 Training Manual “Manual on Partnership-Building Activity” funded by EU Commission Youth Programme & Council of Europe/ European Youth Foundation, Co-author, 2009
 Training Manual “Conflict Management”, funded by Council of Europe/ European Youth Foundation, , Co-author, 2010, in process